



INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS

THURSDAY, 14 MAY 2009

Please find enclosed Decision Notices in connection with the following:

Individual Cabinet Member Decision:-

1. **Department for Transport Bikeability Funding** (Pages 1 - 4)

Officer Delegated Decision:-

2. **Tender Acceptance - Re-roofing - Vale Estate, Lancaster** (Page 5)

Please note that these are subject to call-in.

Queries regarding these documents

Please contact Tom Silvani, Democratic Services, Telephone 01524 582132 or e-mail tsilvani@lancaster.gov.uk.

Gillian Noall,
Head of Democratic Services,
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LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

Acceptance of DfT Bikeability Funding			
NAME OF DECISION TAKER:	COUNCILLOR EILEEN BLAMIRE		
POSITION AND RESPONSIBILITY HELD:	Cabinet Member for Community Safety, Emergency Planning, Strategic Planning and Cycling		
CONTACT OFFICER:	RACHEL SCOTT		
TELEPHONE:	582392		
E-MAIL:	rscott@lancaster.gov.uk		
Details of Decision:			
(1) That the offer of £15,000 grant funding from the Department for Transport to provide additional Bikeability training locally be accepted.			
(2) That the Head of Financial Services be authorised to update the 2009/10 General Fund Revenue Budget accordingly (grossing up both income and expenditure)			
Reasons for the decision (continue on separate sheet or append relevant papers as necessary):			
The additional funding will assist the CDT team in increasing cycling levels in the district by providing national standard training to children to make them safer and more confident cyclists.			
Is the decision URGENT - NO			
<i>*To be completed in the case of URGENT decisions</i>			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW AND SCRUTINY COMMITTEE PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW AND SCRUTINY COMMITTEE CHAIRMAN:		N/A	
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:		Eileen Blamire	
DATE:		6th May 2009	
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			PD232
DATE DECISION TAKEN:	06.05.09	DATE RECEIVED BY DEMOCRATIC SERVICES:	08.05.09
DATE DECISION PUBLISHED:	14.05.09	IMPLEMENTATION DATE (publication day + 5 working days):	22.05.09

A copy of the report considered by the decision taker should be appended to this form and forwarded immediately to Democratic Services on completion.

Cabinet

**Department for Transport Bikeability Funding
Individual Cabinet Member Decision
Report of Head of Planning Services**

PURPOSE OF REPORT			
To seek approval for the acceptance of £15,000 of grant funding offered by the Department for Transport to enable us to offer Bikeability training.			
Key Decision		Non-Key Decision	X Referral from Cabinet Member
Date Included in Forward Plan			
This report is public			

RECOMMENDATION

- (1) **To accept the offer of DfT funding**
- (2) **That the Head of Financial Services be authorised to update the 2009/10 General Fund Revenue Budget accordingly (grossing up both income and expenditure)**

1.0 Introduction

1.1 In February 2009 the Cycling Demonstration Town (CDT) Team submitted a bid to Department for Transport for a Local Authority Cycle Training Grant. In March we received a letter informing us that our bid had been successful and awarding us £15,000. We are now awaiting a formal funding agreement.

2.0 Proposal Details

2.1 We propose to offer 375 additional Bikeability places up to level 2 of the National Standard, with a proportion of these to be targeted at schools within deprived areas.

2.2 Bikeability is the new cycling proficiency (see www.bikeability.org.uk). Currently we offer this training to years 5 – 7 to all local schools involved in the Bike It project (presently 23 schools). This training is provided by local training provider Pedal Power, and paid for from the CDT budget.

2.3 We anticipate that by the end of the school year 2008/9 around 1000 pupils will have received Bikeability training locally, in the last three years. This additional funding will enable us to offer this valuable training to even more pupils locally, and possibly via local youth organisations also. This training increases pupils awareness, confidence and safety when cycling in today's traffic and is an essential life skill.

2.4 We intend to seek accreditation to offer Bikeability as the City Council using our national standard accredited cycling instructors. There are no costs involved in gaining this accreditation. This process is currently underway. If for some reason we do not gain accreditation then we will negotiate with another training provider to offer this training on our behalf.

2.5 The project will be managed by the Cycling Project Co-ordinator and the Sustrans Bike It Officer.

3.0 Details of Consultation

3.1 Internal only within the CDT Team.

4.0 Options and Options Analysis (including risk assessment)

4.1 Accept the funding offer to provide an additional 375 Bikeability places. Offering Bikeability training is an essential part of the Celebrating Cycling project. The grant will be paid in arrears and funding paid on proof of training. The project will be closely monitored to ensure that the training being provided is of a good standard and that we are meeting any targets set.

4.2 Do not accept the offer of funding, and continue to only offer Bikeability funding at similar levels to previous years, approximately 300 – 350 places per year.

5.0 Officer Preferred Option (and comments)

5.1 To accept the offer of DfT funding to provide additional Bikeability training.

6.0 Conclusion

6.1 This additional funding will help the CDT team and Bike It Officer increase cycling levels in the district by providing national standard training to children to make them safer and more confident cyclists.

RELATIONSHIP TO POLICY FRAMEWORK

Getting more people cycling is an action under the Environment section in the Lancaster District Local Strategic Partnership Sustainable Community Strategy (Priority 3: Promote and enhance sustainable forms of transport and reduce private car use in urban areas throughout the district.

Implementation of the CDT Programme is also mentioned in the 2008/9 Corporate Plan.

CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

FINANCIAL IMPLICATIONS

There will be nil impact on Council funds as all training costs will be met by the grant. The Council's General Fund Revenue Budget for 2009/10 will be updated accordingly once formal approval and acceptance of the grant funding has been evidenced.

SECTION 151 OFFICER'S COMMENTS	
The S151 Officer has been consulted and has no comments to add.	
LEGAL IMPLICATIONS	
There are no legal implications.	
MONITORING OFFICER'S COMMENTS	
The Monitoring officer has been consulted and has no comments.	
BACKGROUND PAPERS	Contact Officer: Rachel Scott
None	Telephone: 01524 582392
	E-mail: rscott@lancaster.gov.uk
	Ref:

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: TENDER ACCEPTANCE – RE-ROOFING – VALE ESTATE, LANCASTER			
NAME OF DECISION TAKER:	MARK CULLINAN		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	PAUL ROBINSON		
TELEPHONE:	01524 582455		
E-MAIL:	probinson@lancaster.gov.uk		
Details of Decision: 1) That Pinington Ltd. be appointed to provide re-roofing works to 140 properties at Vale Estate, Lancaster, as outlined in the tender brief.			
Reasons for the decision The 2009/10 Council Housing Capital Programme includes a scheme to undertake re-roofing to the properties on the Vale Estate, Lancaster. This work had been identified as part of a stock condition survey in 2001 and forms part of the Services 30 year business plan and is necessary to maintain the properties to decent homes standard. It is also in accordance with the Council's Corporate Priority to support our local communities. The tender from Pinington Ltd was the economically most advantageous tender received and therefore it is recommended that the tender be accepted.			
IS THE DECISION URGENT Yes/NO PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW: N/A			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES) SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN: N/A			
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Mark Cullinan		
DATE:	11.05.09		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			
		REF NO.	OD60
DATE DECISION TAKEN:	11.05.09	DATE RECEIVED BY DEMOCRATIC SERVICES:	11.05.09
DATE DECISION PUBLISHED:	14.05.09	IMPLEMENTATION DATE (publication day + 5 working days):	22.05.09

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